

**RICE LAKE AREA SCHOOL DISTRICT
30 PHIPPS AVENUE
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, December 11, 2023
ADMINISTRATION BUILDING**

MINUTES

- I. CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:02 p.m. on Monday, December 11, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. ROLL CALL:** Present - Board Members: Steve Bowman, Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser, Doug Kucko, Nellie Scheurer (virtual), Miriam Vavra
Absent- Bert Richard
Others Present- Randy Drost, District Administrator
Student Representatives: Madeline Nuebel
- III. NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. APPEARANCES:** No appearances were made.
- VI. APPROVAL OF MINUTES [action]:** Miriam Vavra and Doug Kucko motioned to approve the regular session and closed session meeting minutes from Monday, November 27, 2023. All present voting yes. Motion approved.
- VII. CONSENT AGENDA [action]:** Doug Kucko and Dianne Koser motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. Monthly Budget and Cash Reconciliation Report**
- B. Monthly Board Bills**
- C. Employment Resignations:**
1. Carrie Nelson, Kitchen Assistant at RLMS/Hilltop Elem., effective January 5, 2024
 2. Alex Drost, Wrestling Coach at RLMS
- D. Employment Recommendations:**
1. Jacob Walters, Wrestling Coach at RLMS
 2. Adelyn Kopp, Lifeguard at the Rice Lake Swimming Pool
- VIII. COMMENDATIONS:**
- A. RLASD Student Recognition:** Building principals and staff commended the following students and identified their areas of achievement for the month of December 2023.

Student	School	Grade	Parent(s)
Fletcher Crotteau	Hilltop Elem.	K	Treye and Katie Crotteau
Karley Drost	Haugen Elem.	K	Kenny and Sally Drost
Paige Anderson	RLHS	12	Danielle Rihn and Kodiak King
Adhara Handorf	RLMS	5	Jessica and Michael Handorf

- B. First Term Outstanding Student Achievement Awards-Mark Beise:** Rice Lake High School Assistant Principal Mark Beise commended the RLHS students of the first term.

SUBJECT	STUDENT	PARENTS
Art	Wyatt Gifford	Joshua and Carly Gifford
	Lily Rettenmund	Jodi Rettenmund
Health	Adelyn Kopp	Andrew and Leisha Kopp
	Marin Donze	Kari and Jacob Donze
	Kaiden Walkey	Brian and Kimberli Walkey
Business Education	Aubrie Faschingbauer	Joel and Bonnie Faschingbauer; Heather and Mark Malinowski
	Eliana Sheplee	Corey and Emily Sheplee
Family/Consumer	Henry Baker	Shane and Nicole Baker
Language Arts	Aubrey Musil	Camille and Jeremy Musil
Mathematics	Pierce Hastreiter	Joseph and Jenny Hastreiter
	Julia Holthaus	Stephen and Shannon Holthaus
Music	Tatum Diercks	Kevin Diercks and Sarah Radloff-Diercks
Physical Education	Elena Halbur	Erika and Anton Halbur
Science	Lily Gifford	Joshua and Carly Gifford
	Ayla Zuzek	Dale and Kristin Zuzek
Social Studies	Djanko Shuler-Masci	Ahmyn Masci and Stephanie Shuler
World Languages	Hannah Yeager	Eric and Angie Yeager
Agriculture	Ava Gargulak	Jon Gargulak and Bridget Balsness
Technology Education	Cael Gago	Josh Gago and Lara Stauner
WOW	Carly Schutz	Jessica Schutz

IX. REPORTS:

- A. DPI Issued School and District Report Cards-Randy Drost/Marsha Scherz:** Director of Instruction and Learning Marsha Scherz reviewed the DPI issued school and district reports cards.

- B. Proposal from the City of Rice Lake to deed the current swimming pool to the Rice Lake Area School District-Randy Drost [action]:** Randy Drost reviewed a proposal from the City of Rice Lake to deed the current swimming pool to the Rice Lake Area School District.

By consensus, the Board would like to negotiate with the City of Rice Lake to consider complete building removal, clean up of site and the cost to clean the site and to make no changes to the current pond/retention pond agreement.

- C. Custodial Substitute Pay Rates [action]:** The Board reviewed a recommendation to increase the substitute custodial rate to \$19.37 per hour from \$15.00 per hour. Don Cuskey and Phil Henkel motioned to approve the proposed rate increase. All present voting yes. Motion approved.
- D. Rice Lake Middle School 2024-2025 Course Description Guide-second reading-Josh Tomesh/Laurie Leaf [action]:** The Board of Education reviewed a draft Rice Lake Middle School 2024-2025 Course Description Guide at the November 27, 2023 Board meeting.

Doug Kucko and Dianne Koser motioned to approve the 2024-2025 Rice Lake Middle School Course Description Guide as reviewed. All present voting yes. Motion approved.

- E. Rice Lake High School 2024-2025 Course Description Guide-second reading-Curt Pacholke/Mark Beise [action]:** The Board of Education reviewed a draft Rice Lake High School 2024-2025 Course Description Guide at the November 27, 2023 Board meeting. High School Principal Curt Pacholke reviewed a few additional revisions to the guide.

Don Cuskey and Doug Kucko motioned to approve the 2024-2025 Rice Lake High School Course Description Guide as reviewed. All present voting yes. Motion approved.

- F. BOE Finance Committee Meeting Update-Steve Bowman:** The BOE Finance Committee met on Thursday, December 7, 2023. The committee discussed the following: the employee clinic, health insurance plan design, custodial equipment, aquatics and recreation center, deed for the current pool, and the conservancy. The committee also reviewed and approved the monthly bills. Steve Bowman provided an update from the meeting. The next meeting is scheduled for Wednesday, January 3, 2024.

- G. BOE Policy and Legislative Advocacy Committee Meeting Update-first reading-Keven Jensen:** The BOE Policy and Legislative Advocacy Committee met on Tuesday, November 21, 2023. The committee recommended the full Board review the following policies as a first reading. Keven Jensen provided an update from the meeting.

- Policy #524.1, Staff Involvement in Political Activities (revise)
- Policy #525, Personnel Records (revise)
- Rule #525, Personnel Records Guidelines (recommend delete)
- Policy #531, Certified Staff Positions (review)
- Policy #532.2, Unauthorized Leave (review)
- Policy #533.1, Recruiting/Hiring Summer School Teachers (review)
- Policy #534, Substitute Teachers (review)
- Policy #535, Certified Staff Assignments and Transfers (review)
- Policy #536.1, Resignation of Certified Staff (revise)
- Policy #536.2, Dismissal of Certified Staff (review)
- Policy #537.1, Certified Staff Orientation (review)
- Rule #537.1, New Teacher Orientation Procedures (review)
- Policy #539.1, Outside Employment of Certified Staff Members (review)
- Policy #539.2, Tutoring (review)
- Rule #539.2, Tutoring Guidelines (review)
- Policy #541, Non-Certified Staff Positions (review)
- Policy #542.1, Non-Certified Staff Contracts and Compensation (recommend delete)
- Policy #542.2, Non-Certified Staff Leaves and Absences (recommend delete)
- Policy #542.3, Non-Certified Staff Unauthorized Leave (recommend delete)
- Policy #543, Non-Certified Staff Recruiting/Hiring (review)
- Policy #544, Substitute/Part-time Non-Certified Staff Employment (review)
- Policy #545, Non-Certified Staff Assignments/Transfers (review)
- Policy #549.1, Non-school Employment of Non-certified Staff (review)
- Policy #751.1, Use of Alternative Vehicles to Transport Students (review)
- Rule #751.1, Authorization of Alternative Vehicles and Drivers to Transport Students (review)
- Exhibit (1) #751.1, Alternative Driver/Vehicle Authorization Checklist (Employee driver using a privately owned vehicle for student transportation) (review)

- Exhibit (2) #751.1, Alternative Driver/Vehicle Authorization Checklist (Employee driver using a vehicle owned or leased by the District for student transportation) (review)
- Exhibit (3) #751.1, Alternative Driver/Vehicle Authorization Checklist (Volunteer driver using a privately owned vehicle for no compensation) (review)
- Exhibit (4) #751.1, Medical Opinion Verification of Fitness to Drive Vehicle to Transport Students (review)
- Policy #752, Use of District-Owned Vehicles (revise)

X. INFORMATION:

A. WASB Public Policy Correspondent Update: Phil Henkel provided an update from the Legislative Update blog.

B. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

XI. STUDENT REPRESENTATIVE COMMENTS ON PROGRAMS AND

ACTIVITIES: RLHS Student Representative Madeline Nuebel shared the following:

- Wednesday is the Blood Drive at the high school.
- Over \$300 has been raised for Secret Santa-to help buy gifts for students in need throughout the district.
- With winter break coming up, students have planned some fun events and dress up days for next week.

XII. DISTRICT ADMINISTRATOR COMMENTS:

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
 - Tomorrow is the Coaches versus Cancer event at Rice Lake High School.
 - The middle school jazz band concert is Thursday.
 - Saturday is the Robotics tournament at Rice Lake High School.

XIII. MEETING ADJOURNED: Steve Bowman and Don Cuskey motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 8:23 p.m.

Miriam Vavra, Clerk